



ROYAL NAVAL ASSOCIATION

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See Distribution

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2013

ROYAL NAVAL ASSOCIATION BI-ENNIAL PARADE – SUNDAY 8 SEPTEMBER 2013 – PARADE ORDERS

Introduction

1. The Royal Naval Association will be holding its Biennial Parade at the Cenotaph at Whitehall on Sunday 08 September 2013. Associations and individuals related to the Naval Service are cordially invited to march with their Shipmates and to parade their Standards with the RNA National Standard, RNA Area, RNA Branch Standards, Confederation of Naval Associations Standards and Guest Standards.

It is anticipated that 3 or 4 standards and marchers will parade from AFAFN/NVOZM (Belgium), and there will be marchers from AVOM (The Netherlands).

The Parade is to form up in Whitehall Place march along Whitehall and is to dismiss in Whitehall Place after a wreath laying ceremony on the Cenotaph. The Chaplain of the Fleet and RNA Honorary Chaplain, Scott J Brown QHC has agreed to officiate at the Service of Remembrance. The Chief of Naval Personnel & Training and 2nd Sea Lord, Vice Admiral David Steel CBE will take the Review, accompanied by our National President, Vice Admiral John McAnally CB LVO, who will say a few words at the conclusion of the parade, as will The Minister for Personnel, Welfare and Veterans The Right Hon Mark Francois MP has also been invited to attend.

Parade

2. S/M Mick Kieran is responsible for the execution of the parade acting as the Parade Commander. He will be assisted by S/Ms Jim Paterson (Marching Section)

and Chris Durban (Standards Marshall). The Parade Programme, Orders and Route are contained within the annexes.

Manpower

3. RNA HQ staff and the Metropolitan Police Events Liaison Officer, Neil Denny are to be in attendance to co-ordinate and provide assistance during the event. They are to wear 'High Visibility' jackets and carry radios and mobile telephones for communications during the event;

General Secretary	Paul Quinn	07850 646755
Gen Sec Asst	Nigel Huxtable	07598 796102
Gen Sec Asst	Andy Christie	0781 8858189
Financial Controller	Michelle Bainbridge	
Police	Neil Denny	
Band	Sea Cadets	
F+C Building	Dean Golding	0752 8647938
Parade Cdr	Mick Kieran	0759 3573301
Standards	Chris Durban	02078244067
Marching Sect	Jim Paterson	07766 480948
Sound	Lyndon Ford	07789 934797

4. Programme of events – Timings

- 0900 HQ staff on site, meet with Met senior officer
- 0915 –Civil Service Club opens for coffee and toilets (80 metres from Coach parking)
- 0930- Parking for coaches and minibuses in Whitehall Place (pass required from HQ) **All coaches + Cars to be clear of Whitehall Place by 1200hrs- Alternative parking is on the Embankment behind MOD Main Building.**
- 0945 - All Vehicles to be parked,
- 0945- Whitehall Place and South Whitehall closes.
- 1025- Parade musters and is briefed by Parade Commander.
- 1040 –Parade steps off , from Whitehall Place
- 1055- 2nd Sea Lord + Min (PWV), NP VIPs join the parade
- 1100 -Service starts, 2 minute silence
- 1102 –Service at Cenotaph led by the Chaplain of the Fleet
- 1123 – Award of Arctic Stars
- 1127 –Parade steps off, review by Second Sea Lord and Minister
- 1140 Parade addressed by NP/2SL/Minister
- 1145 –Parade dismissed in Whitehall Place
- 1146 –Issue of Standard Bearers 'Tots' outside Civil Service Club
- 1147 –Bar opens in Civil Service Club - 2SL and Minister meets Shipmates

Dress

5. Rig for those participating will be Uniform for serving and RNA rig with Medals or equivalent

VIPs

5. VIPs are invited to muster inside the Foreign and Commonwealth Building (entrance in King Charles St via the security gate) by 1045. There is a changing facility set aside for their use.

Parking

6a. VIP Parking for official cars will be in Kings Charles Street for the duration of the event. (this facility is very limited and the number of spaces will therefore be strictly controlled by HQ staff)

6b. Parking for coaches and minibuses will be in Whitehall Place. (Parking passes will be supplied by HQ on request) All Coaches and Cars are to be clear of Whitehall Place by 1200hrs, **when London parking restrictions come back into force**. Alternative parking can be found on the Embankment behind MOD building on the westbound carriageway, next to the river, only 300 metres away – there are no restrictions on Sunday for coaches/minibuses.

Civil Service Club

7. The Civil Service Club (Great Scotland Yard) will be open for coffee and toilets from 0900 onwards (**Shipmates please note; there are no toilet facilities at the Cenotaph**).

On completion of the parade the Civil Service Club will be open for refreshments. Standard Bearers may leave their kit at the Club for safe keeping until after the parade. Standard Bearers are invited to receive their traditional 'Tot' of Pussers for their efforts and endeavours in the smoking area just in front of the Club.

Signed on original

P Quinn OBE
General Secretary

Annexes:

- A. Parade Programme.
- B. Map of Whitehall
- C. March Review.
- D. Parade March Order Whitehall Place
- E. Parade 'Formed Up' at Cenotaph

Distribution:

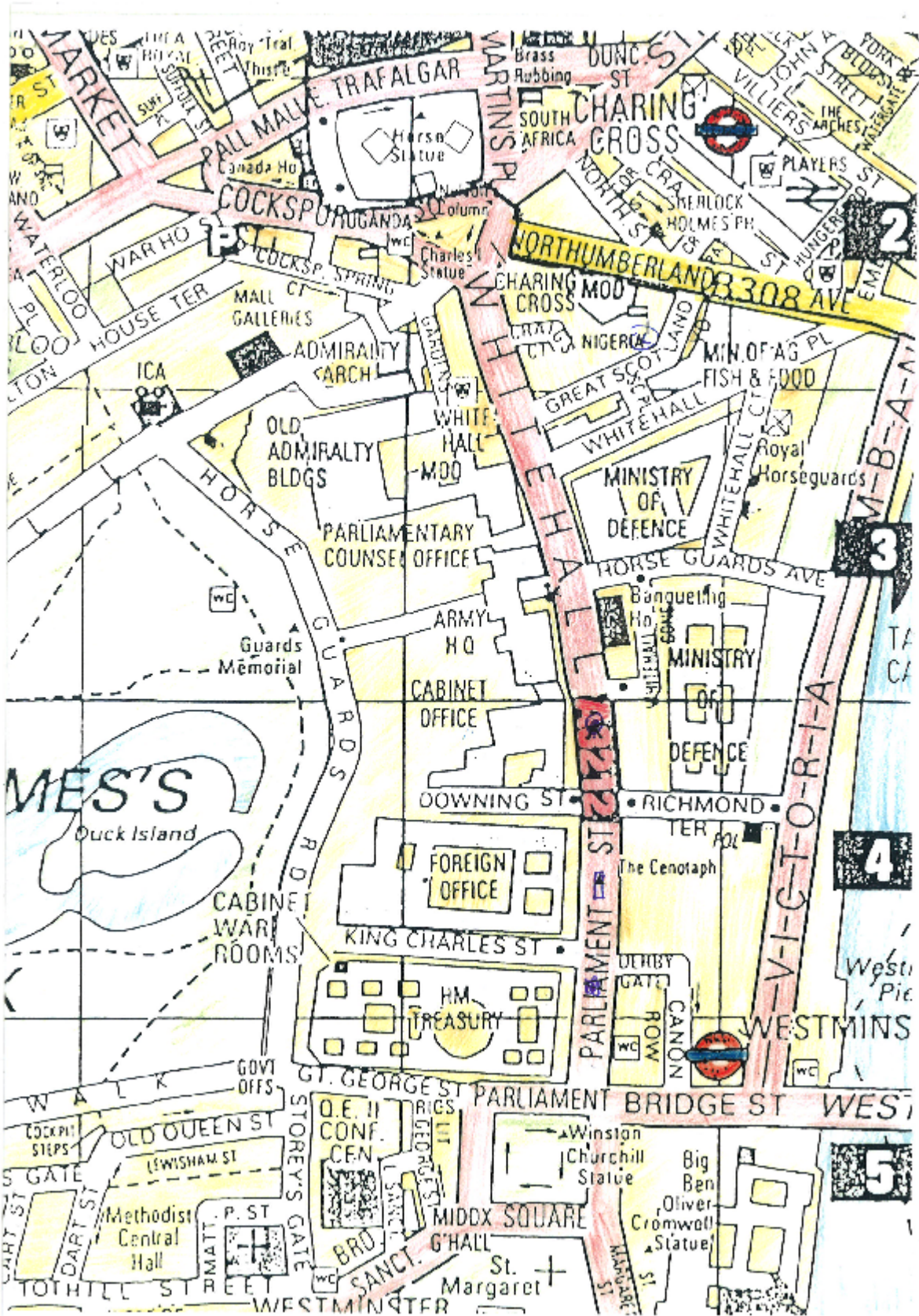
2SL
Ch of F
NP
NCh
NC
Sea cadet Band Band
Parade Commander
Marching Section
Standards Marshall
Sgt Denney MET Police
Admiral Eberle
Dean Golding (FCO Rep)
HQ Staff

PROGRAMME OF EVENTS FOR ROYAL NAVAL ASSOCIATION BI-ANNUAL PARADE

Phase 1 – Formation of Parade

SERIAL	TIME	LOCATION	EVENT	ACTION
1101	1025	All personnel involved in the Parade 'Form up' in Whitehall Place as per Annex D	The parade is to muster under the guidance of the Parade Commander Wreath layers are to position themselves in the right hand file. Distribute Orders of Service	Parade Commander HQ Staff
1103	1031	Cenotaph	Rig and test Sound System	Lyndon Ford
1105	1038	Whitehall Place	Parade Commander informs Met Police Liaison Officer Parade 'ready to Step-Off and march'.	Parade Commander
1107	1039	Whitehall Place	Police stop traffic start rolling road block	Met Police
1109	1039	Whitehall Place	Band ready	Band Dof M
1111	1040	Whitehall Place	Parade 'Steps-Off' and commences march down Whitehall. Parade 'Wheel' round the traffic lights south of the Cenotaph Standard Bearers peel off and take up positions iaw Annex D	Parade Commander Marching Section Standards Marshall
1113	1045	Foreign & Commonwealth Office ,King Charles Street entrance	VIP Party - 2SL, Minsiter (PWV), Chaplain of the Fleet, National President arrive King Charles St entrance met by General Secretary. (Changing Facility available)	Gen Sec
1115	1050	Cenotaph	Parade Formed as in Annex E	Parade Commander
1117	1055	Cenotaph	VIP Party arrives at Cenotaph	Gen Sec HQ Staff
1119	1100	Cenotaph	2 Minutes Silence Service Commences VIP Wreaths laid (2SL, NP) Other wreaths laid Last post Reveille Award of Arctic Stars 2SL addresses Parade National Anthem	Parade Commander HQ Staff

SERIAL	TIME	LOCATION	EVENT	ACTION
1121	1120	Earl Haig Memorial Whitehall	Gen Sec leads VIP party to take up positions at Earl Haig Memorial prior to the 'March Past' along with the; National Standard, AVOM standard ANAFN/NVOZM standard, WRNS Standard, RMA Standard, Irish NA Standard, CONA Standards, National Chairman and National Council	Gen Sec Parade Commander
1123	1125	Cenotaph	Parade 'Steps Off' The Order of march will be as follows; Band Area Standards Branch Standards RNA	Parade Commander
1125	1140	Whitehall Place	National President addresses Parade Loudspeaker to be available	NP HQ Staff
1127	O/C	Whitehall Place	Parade Dismissed Standard Bearers to Civil Service Club	
1129	O/C		Refreshments available in Civil Service Club	HQ Staff



Parade Review



WRNS Standard

RMA Standard

Irish/AVOM/ANAFN-NVOZM Standards

**Earl
Haig
Memorial**

2SL
Min

Plinth

NP
CoF

G /Sec

Direction of March

Band

RN/RNR

Area Standard

Branch Standard

RNA

National Standard

National Chairman

National Council

National Vice
Chairman

Parade Formed Up - Whitehall Place

Staff No1

Band

RN

RNR

National Standard

Irish NA, AVOM, ANAFN-NVOZM standards

WRNS Standard RMA standard

National Council

Area Standards

Branch Standards

S/M Chris Durban
(Standards Marshall)

RNA

X

X

S/M Jim Paterson
(Marching Section)

X

X

(X) Wreath layers should
be on right hand side of
platoon

Staff No 2

Parade Formed Up Whitehall - Cenotaph

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